

DAY: Saturday

DATE: 20th July 2019

TIME: 10 am- 12noon

IQAC Members

1. Dr.Khurshid Jamadar
2. Prof. Pravina Mahadalkar
3. Prof.Santa De
4. Mrs.Supriya Pottal
5. Dr.Suresh Ray
6. Dr.Bhagyashree Jogdeo
7. Mr.R.Y Yadav
8. Mr.Swapnil Rahane
9. Mrs.Jaya Deshmukh

Agenda

1. Report of the Previous meeting
2. Plan for the academic year 2018-19
3. Any Other Point

The agenda of the meeting was discussed one by one. From the report of the previous meeting points were discussed.

Dr.Khurshid Jamadar mentioned about the decision taken to reduce the make-up from 1:3 – to 1:1, leave being granted to students for family function. These decisions were also communicated to the students in the general body meeting.

It was suggested to have more parents-teachers meetings, mentoring meetings, intensive counselling for the students. All these need to be documented.

It was also suggested by Mr.Swapnil Rahane that parents should be involved in monitoring of the students attendance/activities . With common consensus it was decided that this could happen at the time of admission along with the syllabus orientation.

It was also insisted on the discipline, commitment and investment of more hours in activities for improving the quality.

2. The next agenda was to discuss the plan for the year 2019-20

1. Updating college website featuring information of upcoming activities.
2. To organize flip classroom session for faculty
3. Personality development classes to be organized for the first year BSc Nursing students.

4. Alumni meet to be held every year at one particular date with one day activities to be planned, which needs to include, suggestions for add courses by the alumni, experiences sharing and cultural programme.
5. It was also decided to strengthen the placement cell activities by bring in innovative practices to keep a track of the placements.(making postcards mentioning name, address, employing agency etc.
6. Arranging visits with service providing agency to create employment i.e. (Huntley)
7. Increasing the number of parent teachers meet from one to four, and involving the parents in the process of monitoring their ward.
8. Arranging programmes for the development of non-teaching faculty.
9. Strengthening the counselling process for the students.
10. Documentation of all the activities to be done in soft copies as per the revised NAAC rules.
11. Date wise activity/teaching plan of the teachers needs to be implemented.

DAY: Saturday

DATE: 4th January 2020

TIME: 10 am- 12noon

IQAC Members

1. Dr.Khurshid Jamadar
2. Prof. Pravina Mahadalkar
3. Prof.Santa De
4. Mrs.Supriya Pottal
5. Dr.Suresh Ray
6. Dr.Bhagyashree Jogdeo
7. Mr.R.Y Yadav
8. Mr.Swapnil Rahane
9. Mrs.Jaya Deshmukh

Agenda

1. Report of the Previous meeting
2. Progress of the plan for the academic year 2018-19
3. Any Other Point

The agenda of the meeting was discussed one by one. From the report of the previous meeting points were discussed.

Few of the points of discussion

1. Strengthening of the ICT services
 - Inadequate computers for the faculty members
 - Anti-Virus not being updated
 - Servicing of the computers, printers not being done promptly
 - Problems with the internet facilities
2. Revisions to be done in the admission forms/prospectus
3. Infrastructure
 - Plan has been sanctioned but no further progress
 - Separate office for exchange faculty programme was made
 - Separate space for the examination work was created from the existing infrastructure.

3. Planning and implementation of the IQAC activities.

1. Flip classroom workshop to be held for the faculty members in association with teaching –learning department from the University.

2. .Alumni meet was held and annual scholarships were granted .
5. Placement cell activities were organized by agencies for placement of students.
6. The number of parent teachers meetings were increased from one to two, and parents of the students needing continuous counselling were called as required.
8. Heartfulness meditation sessions were arranged for programmes for non-teaching faculty.
10. Documentation of all the activities are being done in soft copies as per the revised NAAC rules.
11. Date wise activity/teaching plan of the teachers is being implemented.

With no further points to be discussed, the schedule was next meeting was fixed in the month of April and the meeting was adjourned at 12 noon.